

BOARD MINUTES FOR APRIL 8, 2025

1. CALL TO ORDER: 12:04 p.m.

2. ROLL CALL:

Present: Casey Lynch
Joe Stupar
Pete Smith
John Vargus, District Manager
Brian Hughes, General Counsel

3. OPPURTINUTY FOR THE PUBLIC TO ADDRESS THE BOARD ON ANY SUBJECT WITHIN THE BOARD'S JURISDICTION

Community member Dan Vengler spoke about the lack of handicap parking at the cemetery.

Community member William Biggs spoke about minutes clearly identifying the item that was approved.

4. IRENE LANE, SONNENBERG & COMPANY

Ms. Lane gave a brief overview of the audit process and was present to answer any questions. After a general discussion, Joe Stupar moved to continue item #4 to the May 13, 2025 meeting and to appoint Pete Smith in an ad hoc role to review the draft audit and propose statements and report back to the board. The motioned was seconded by Pete Smith. The motion passed without discussion.

5. APPROVAL OF MINUTES FROM March 11, 2025, BOARD MEETING

Pete Smith moved to approve the minutes from March 11, 2025 as amended. The motion was seconded by Joe Stupar. Casey Lynch abstained. The motion passed.

6. APPROVAL OF BILLS AND SUBSEQUENT BILLS

There was a general discussion about the process for approving warrants to be issued by the County. Trustee Smith again stated his opposition to having board members sign blank requests for warrants as had been the process with the previous board. After a general discussion, the Board confirmed that the Manager has the authority to sign warrants for presentation to the County, if the proposed expenditure was within the approved budget for the current year.

Joe Stupar moved to approve item #6 as presented with the clarification of the Manager's authority. The motion was seconded by Pete Smith. The motion passed.

7. CORRESPONDANCE

None

8. MANAGER'S REPORT

The Manager gave a general overview of the District's financial operational procedures. During the following discussion, the Manager informed the Board that a portion of the donation, that Mr. Vengler had paid the District in 2023, had been used to pay his monthly health insurance premiums after the policy was cancelled on September 12, 2023.

9. DISCUSSION AND POTENTIAL ACTION FOR CHANGE IN THE TIME AND LOCATION OF REGULAR BOARD MEETINGS.

The board expressed their desire to move the location of the monthly meeting to a location in town that was more accessible to the general public and to provide a more private environment at the cemetery for people visiting the facility.

Pete Smith made a motion to authorize Trustee Stupar to finalize an agreement for future meeting space and report back to the Board at the May 13, 2025, meeting. The motion was seconded by Joe Stupar. The motion passed.

10. GENERAL COUNSEL ITEMS:

General Counsel gave an overview of the adequacy of employee benefits and CalPERS requirements of the District.

No action was taken by the Board.

11. ADJOURNMENT

Meeting was adjourned at 2:52 p.m.