

BOARD MINUTES FOR February 10, 2026

1. CALL TO ORDER: 3:00 p.m.

2. ROLL CALL:

Present:

Joe Stupar
Pete Smith
Patty Estrada, District Manager
Brian Hughes, General Counsel (via phone)

4. ADOPTION OF THE AGENDA

Trustee Smith made a motion to approve the agenda. Trustee Stupar seconded the motion. The motion passed on a 2 to 0 vote.

5. OPPURTINUTY FOR THE PUBLIC TO ADDRESS THE BOARD ON ANY SUBJECT WITHIN THE BOARD'S JURISDICTION

None

6. INFORMATIONAL ITEM

None

7. REOCCURRING DISTRICT MATTERS

a. Approval of minutes from January 13, 2026. Trustee Smith made a motion to approve the minutes. Trustee Stupar seconded the motion. The motion passed on a 2 to 0 vote.

b. Approval of bills. Trustee Smith made a motion to approve the invoices as presented except for item #2 to Best Best and Krieger in the amount of \$2,397.11. Trustee Stupar seconded the motion. The motion passed on a 2 to 0 vote.

c. Correspondence.

The manager passed out a copy of the Board Handbook.

d. Manager's Report.

The manager reported 3 internments in January and the sale of 4 full lots, 2 urn lots and a half lot.

Section 20 has been released for sale.

Requested authorization to sell used equipment.

8. ONGOING AGENDA MATTERS

a. Respond to Audit deficiencies.

The Manager reported that a letter had been sent as approved at the last meeting.

b. Holiday decorations at gravesites.

The Manager recommended that Rule #7 be changed to read:

FLOWERS, PLEASE READ: The placement of flowers on the graves of our loved ones is a time-honored tradition. Flowers placed at gravesite following a burial service will be removed and disposed of on the 3rd day after the service. Periodically the district will remove and dispose of frayed or discolored flowers to maintain the appearance of the cemetery. **Exceptions: The district will relax its flower policy during certain holiday periods throughout the year allowing for them to remain at gravesites for 1 week. This includes Dia de Los Muertos, Christmas, Memorial Day and Veteran's Day.

9. NEW AGENDA MATTERS

a. Office assistant extension: Trustee Smith made a motion authorize the term of the employment for the assistant through the month of April 2026 and an additional \$5,000 authorization. Trustee Stupar seconded the motion. The motion passed on a 2 to 0 vote.

b. Wage comparison for grounds crew. The Manager presented a report on their market study. Trustee asked that the report be updated to include the Water District and also health care benefits if any. The item was continued to aa future meeting.

c. Well service estimates. Trustee Smith made a motion to approve up to \$19,400 to complete the renovation of the well. Trustee Stupar seconded the motion. The motion passed on a 2 to 0 vote.

d. Budget increase for Legal of \$57,000 for FY 2026 to a total of \$67,000. Trustee Smith made a motion to table the item to the March 2026 meeting with the condition that Trustee Smith with review the pending January invoice to BB&K and authorization him to approve payment. Trustee Stupar seconded the motion. The motion passed on a 2 to 0 vote.

e. Budget increase for Accounting of \$30,000 for FY 2026 to a total of \$40,000. Trustee Smith made a motion to approve a budget increase of \$30,000 for accounting. Trustee Stupar seconded the motion. The motion passed on a 2 to 0 vote.

10. FUTURE AGENDA MATTERS
Trustee Stupar placed the selling of equipment on the March agenda.
11. DISTRICT TRUSTEE COMMENT PERIOD
None
12. CLOSED SESSION MATTERS
The Board adjourned to closed session at 3:39 p.m.
13. Closed Session Matters Report Out:
The opened the meeting at 4:25 p.m. and report that there was no action to report.
14. CONFIRMED NEXT BOARD MEETING
March 10, 2026 at 12:00 p.m. at the Guy Woodward Museum at 645 Main Street,
Ramona, CA. 92065.
15. ADJOURNMENT
Meeting was adjourned at 4:30 p.m.